



AGENDA ENFIELD TOWN COUNCIL REGULAR MEETING

**Monday, May 16, 2016
7:00 p.m. – Council Chambers**

Proclamation – Kids to Parks Day Public Works Week

- 1. PRAYER –Tom Arnone**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL.**
- 4. FIRE EVACUATION ANNOUNCEMENT.**
- 5. MINUTES OF PRECEDING MEETINGS.**
 - **Special Meeting – April 27,2016**
 - **Special Budget Meeting – May 2, 2016**
 - **Special Meeting – May 2, 2016**
 - **Regular Meeting – May 2, 2016**
- 6. SPECIAL GUESTS.**
 - **Lori Gates, Welcome Home Vietnam Veterans Day**
 - **Gary Wiemokly, EMS**
- 7. PUBLIC COMMUNICATIONS AND PETITIONS.**
- 8. COUNCILOR COMMUNICATIONS AND PETITIONS.**
- 9. TOWN MANAGER REPORT AND COMMUNICATIONS.**
- 10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.**
- 11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.**
 - **Enfield High School Renovation Building Committee**
- 12. OLD BUSINESS.**
 - A. Appointment(s) - Town Council Appointed.**
 - 1. Ethics Commission (Alternate) – A Vacancy Exist for a Regular Member (R).**
Replacement Would be Until 10/31//2017.(Tabled 12/06/2010)

2. **Ethics Commission (Alternate)** – A Vacancy Exist Due to the Regular Appointment of Ben Ide (U). Replacement Would be Until 10/31/2017.(Tabled 12/06/2010)
3. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2018. (Tabled 04/16/2012)
4. **Connecticut River Assembly** – The Term of Office of William Garner, Regular (D) Expired on 01/12/2013. Reappointment or Replacement Would be Until 01/12/2019. (Tabled 02/04/2012)
5. **Area 25 Cable Television Advisory Committee** - The Term of Office of William St. George (I) Expired 06/30/2012. Reappointment or Replacement Would be Until 06/30/16. (Tabled 04/15/2013)
6. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2016. (Tabled 09/15/2014)
7. **Enfield High School Building Committee** - A Vacancy Exists Due to the Appointment of Laura Vella (U) to a Regular Member. Replacement is Indefinite. (Tabled 10/05/2015)
8. **Inland Wetland and Watercourse Agency (Alternate)** – A Vacancy Exists Due to the Appointment of Robert Chagnon (R) to a Regular Member. Replacement Would be Until 06/30/2017. (Tabled 10/05/2015)
9. **Enfield High School Renovation Building Committee** – A Vacancy Exists Due to the Resignation of Walter Kruzel (R), Replacement Would be Indefinite. (Tabled 12/07/2015)
10. **Enfield High School Renovation Building Committee** – A Vacancy Exists Due to the Resignation of George Rypysc (D), Replacement Would be Indefinite. (Tabled 12/07/2015)
11. **Ethics Commission** – A Vacancy Exists Due to the Resignation of David Lapierre, Secretary, (U). Replacement Would be Until 10/31/2017. (Tabled 12/07/2015)
12. **Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (R). Replacement Would be Until 03/17/2018. (Tabled 12/21/2015)
13. **Loan Review Committee** – The Term of Office of Jason Jones (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2017. (Tabled 12/21/2015)
14. **Zoning Board of Appeals (Alternate)** – The Term of Office of Robert Gillespie (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2018. (Tabled 12/21/2015)
15. **Connecticut River Assembly (Alternate)** - The Term of Office of Leonard Delorge Expires 01/12/2016. Replacement Would be Until 01/12/2018.(Tabled 01/19/2016)

16. Planning and Zoning Commission (Alternate) – A Vacancy Exists due to the Appointment of an Alternate to a Regular Member. Replacement Would be Until 12/31/2017. (02/01/2017)

17. Clean Energy Committee- The Term of Office of Suzanne Giwoyna (U) Expires 03/17/2016. Reappointment or Replacement Would be Until 03/17/2020. (Tabled 03/21/2017)

18. Inland Wetland and Watercourse Agency (Alternate) – A Vacancy Exists Due to the Resignation of Joseph Porello (R). Replacement Would be Until 06/30/2017.(Tabled 04/18/2016)

19. Councilor At- Large - A Vacancy Exists Due to the Resignation of Kathleen Sarno (D). Replacement Would be Until 11/13/2017. (Tabled 05/02/2016.)

B. Appointment(s) - Town Manager Appointed/Council Approved.

1. Housing Code Appeals Board (Alternate) - The Term of Office of Constance P. Harmon (R) Expired on 05/01/2016. Replacement Would be Until 05/01/2016. (Tabled 05/01/2021)

2. Housing Code Appeals Board (Alternate) - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2016. (Tabled 05/01/2021)

3. Building Code Appeals Board – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2016. (Tabled 11/25/2004)

4. Building Code Appeals Board - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2016. (Tabled 10/16/2006)

5. Fair Rent Commission – The Term of Office of Samuel McGill (D), Expired 06/30/2008. Replacement Would be Until 06/30/2016.

6. Building Code Appeals Board - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 02/04/2013)

7. Building Code Appeals Board- The Term of Office of Gary Sullivan, Engineer Expired on 11/01/2014. Reappointment of Replacement Would be Until 11/01/2019.(Tabled 11/17/2014)

C. Discussion: Establish Community Center Study Committee. (Develop Charge and Appoint Members) (Tabled 01/05/2009)

D. Discussion: Higgins Park on the Green (Tabled 11/10/14)

E. Discussion/Resolution: Resolution Adopting Amendments to Town Code, Chapter 58, Peddlers and Solicitors.(Tabled 09/21/2015)

F. Discussion: Scantic River Park(Tabled 10/05/2015)

G. Discussion: Energy Performance Special Referendum. (Tabled 12/21/2015)

H. **Discussion:** Commemorative Partner Program. (Tabled 12/21/2015)

13. **NEW BUSINESS.**

A. **Consent Agenda – Action.**

B. **Appointment(s)–Town Council Appointed.**

1. **Enfield Culture and Arts Commission-** The Term of Office of Kassie Huhtanen (D), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
2. *****Enfield Culture and Arts Commission-** The Term of Office of Evelyn Dupuis (R), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
3. **Enfield Culture and Arts Commission-** The Term of Office of Elizabeth Maguire (R), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
4. **Enfield Culture and Arts Commission-** The Term of Office of Yvonne Wollenberg (U), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
5. **Enfield Culture and Arts Commission-** The Term of Office of Susan Muldoon (D), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
6. **Enfield Culture and Arts Commission-** The Term of Office of Stephen Opalick (D), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
7. **Enfield Culture and Arts Commission-** The Term of Office of Jennifer Ryan (U), Expired 05/31/2016. Reappointment or Replacement Would be Until 05/31/2018.
8. **John F. Kennedy Middle School Pre-Referendum Committee** - A Vacancy Exists due to the creation of the Committee. Appointment Would be Until 07/22/2016.
9. **John F. Kennedy Middle School Pre-Referendum Committee** - A Vacancy Exists due to the creation of the Committee. Appointment Would be Until 07/22/2016.
10. **John F. Kennedy Middle School Pre-Referendum Committee** - A Vacancy Exists due to the creation of the Committee. Appointment Would be Until 07/22/2016.
11. **John F. Kennedy Middle School Pre-Referendum Committee (Town Staff)** - A Vacancy Exists due to the creation of the Committee. Appointment Would be Until 07/22/2016.

12. John F. Kennedy Middle School Pre-Referendum Committee (Town Staff) - A Vacancy Exists due to the creation of the Committee. Appointment Would be Until 07/22/2016.

13. Joint Facilities Committee- A Vacancy Exists Due to the Creation of Committee. Appointment Would be Indefinite.

C. Appointment(s) – Town Manager Appointed/Council Approved.

1. Housing Code Appeals Board (Alternate) - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Replacement Would be Until 05/01/2021.

D. Appointment(s) - P & Z Commission Appointed- Council Approved

14. ITEMS FOR DISCUSSION.

B. **Consent Agenda – Review.

1. Discussion/Resolution: Request for Transfer of Funds for Enfield Child Development Center \$7,889.75

2. Discussion/Resolution: Request for Transfer of Funds for Public Safety Overtime \$2,402.23.

C. Appointment(s) – Town Council Appointed.

1. Enfield Beautification Committee – A Vacancy Exists Due to the Resignation of Elizabeth Bouley (R). Replacement Would Be Until 12/01/2018.

2. Enfield Revitalization Committee – A Vacancy Exists Due to the Resignation of Rebecca Olesen (D). Replacement Would Be Until 04/30/2017.

3. Enfield Revitalization Committee – A Vacancy Exists Due to the Resignation of Kassie Huhtanen (D). Replacement Would be Until 04/30/2017.

D. Appointment(s) – Town Manager Appointed/Council Approved

E. Appointment(s) – P & Z Commission Appointed- Council Approved

F. **Discussion/Resolution: Request for Transfer of Funds for Development Services \$54,219.

G. **Discussion/Resolution: Request for Transfer of Funds for Town Manager \$12,223.

H. **Discussion/Resolution: Resolution Setting a Public Hearing to Amend Chapter 58 Peddlers and Solicitors.

I. **Discussion/Resolution: Resolution Waiving the Bid Requirements for Sludge Disposal Services for Water Pollution Control Facility.

- J. ****Discussion/Resolution:** Resolution Authorizing the Town Manager to Enter Into Agreement with the Lego Community Fund US.
- K. ****Discussion/Resolution:** Resolution Authorizing the Town Manager to Adjust the Opening Bid Price on Tax Sale Properties.
- L. ****Discussion/Resolution:** Resolution to Remove Two Members of the Enfield Beautification Committee.

15. **MISCELLANEOUS**

16. **PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.**

17. **COUNCILOR COMMUNICATIONS.**

18. **ADJOURNMENT.**

*	REMOVE FROM AGENDA
**	MOVE TO MISCELLANEOUS
***	WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING/BUDGET REVIEW SESSION
WEDNESDAY, APRIL 27, 2016**

The Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Wednesday, April 27, 2016 at 6:30 p.m.

ROLL-CALL - Present were Councilors Arnone, Bosco, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Councilor Cekala arrived at 6:45 p.m. Councilor Edgar left the meeting at 8:30 p.m. Also present were Town Manager Lee Erdmann, Acting Director of Finance John Wilcox, Deputy Director of Public Works Billy Taylor, Assistant Director of Public Works/Operations Manager Rose Bouchard, Fleet Manager Rick Davenport, Chief Technology Officer Paul Russell, Town Clerk Suzanne Olechnicki.

BUDGET DELIBERATIONS

Council discussed the proposed FY 2016-2017 budget.

ADJOURNMENT

MOTION #3612 by Councilor Hall seconded by Councilor Deni to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3612** adopted 9-0-0 and the meeting stood adjourned at 8:37 p.m.

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, MAY 2, 2016**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 2, 2016. The meeting was called to order at 6:00 p.m.

ROLL-CALL – Present were Councilmen Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Also present were Town Manager, Lee Erdmann; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Acting Director of Finance, John Wilcox; Chief of Police, Carl Sferrazza; Deputy Director of Public Works, Billy Taylor

RESOLUTION #3615 by Councilman Lee, seconded by Councilman Hall.

RESOLVED, that Page 20, General Fund Revenue Summary and Page 24, Summary of Expenditure of the Town Budget, as submitted by the Town Manager and the estimates for the fiscal year commencing July 1, 2016 and ending June 30, 2017 including estimates of receipts and expenditures and recommendations of said Town of Enfield for:

Emergency Medical Services (Pgs. 202, 205-207)
Water Pollution Control (Pgs. 127, 130-137)
Social Services Fund (Pgs. 139-142, 144-177)
Dog Fund (Pgs. 198, 199)
Information Technology Fund (Pgs. 186, 190-196)
Recreation Fund (Pgs. 210, 213-222)
Insurance Fund (Pgs. 179, 180-184); and
Capital Improvement funds (Pgs. 224-244)

be accepted and approved by the Town Council of the Town of Enfield.

AMENDMENT #1 by Councilor Bosco, seconded by Councilor Stokes to amend the Manager's proposed 2016-17 Budget as shown on Page 29 in accordance with the following schedule (Town Manager Salary):

	FROM	TO
TOWN MANAGER		
Salary	247,258	237,258

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 10-0-0.

AMENDMENT #2 by Councilor Stokes, seconded by Councilor Szewczak to amend the Manager's proposed 2016-17 Budget as shown on Page 74 in accordance with the following schedule (School Security):

	FROM	TO
SCHOOL SECURITY		
Salaries – Part Time	116,000	-
Overtime	500	-
Social Security (FICA)	7,316	-
Medicare	1,711	-
Workers Comp	2,147	-
Professional Development	1,500	-
Health Services	850	-
Other Professional Services	1,200	-
Other Supplies/Materials	750	-
Uniforms	2,500	-
Other Equipment	500	-

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #2** adopted 10-0-0.

AMENDMENT #3 by Councilor Szewczak, seconded by Councilor Hall to amend the Manager's proposed 2016-17 Budget as shown on Page 123 in accordance with the following schedule (Pension payment reduction):

	FROM	TO
PENSION AND RETIREMENT CHARGES		
Pension-Police	1,970,000	1,700,965

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #3** adopted 10-0-0.

AMENDMENT #4 by Councilor Hall, seconded by Councilor Lee to amend the Manager's proposed 2016-17 Budget as shown on Page 103 in accordance with the following schedule (Development Services – Admin (1/2 year salary):

	FROM	TO
DEVELOPMENT SERVICES-ADMINISTRATION		
Salaries	138,348	88,348
Health/Medical	21,679	11,159
Life Insurance	286	200
Social Security (FICA)	8,764	5,564
Medicare	2,050	1,303

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #4** adopted 10-0-0.

AMENDMENT #5 by Councilor Lee, seconded by Chairman Kaupin to amend the Manager's proposed 2016-17 Budget as shown on various pages with object codes 521000 in all funds in accordance with the following schedule (Health Insurance (reduce increase from 22% to 20%), IT Pureview reduction, EMS Attrition):

	FROM	TO
GENERAL FUND		
Health/Medical Insurance (Total)	5,642,027	5,552,539
Transfers to IT	2,703,951	2,668,517
Transfers to Recreation	352,936	352,157
Transfers to Social Services	2,779,198	2,749,639
Transfers to EMS	674,209	604,321

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #5** adopted 10-0-0.

AMENDMENT #6 by Chairman Kaupin, seconded by Councilor Edgar to amend the Manager's proposed 2016-17 Budget as shown on Page 124 in accordance with the following schedule (reallocate LOCIP Grant to truck wash and playscape, CIP reallocation, Farmland Preservation, GIS, Amb rechassis):

	FROM	TO
TRANSFERS OUT AND CONTINGENCY		
Transfers to Capital (LOCIP Grants, Old CIP, Farmland	3,176,186	2,437,186

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #6** adopted 10-0-0.

AMENDMENT #7 by Councilor Edgar, seconded by Councilor Arnone to amend the Manager's proposed 2016-17 Budget as shown on Page 38 in accordance with the following schedule (Probate Court):

	FROM	TO
PROBATE		
Purchases Professional and Technical	-	10,000

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #7** adopted 10-0-0.

AMENDMENT #8 by Councilor Arnone, seconded by Councilor Deni to amend the Manager's proposed 2016-17 Budget as shown on Page 121 in accordance with the following schedule (Celebrations and Special Events (4 Town Fair):

	FROM	TO
NON-TOWN AGENCIES		
Celebrations and Special Events	70,000	75,000

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #8** adopted 9-0-1, with Councilor Bosco abstaining.

AMENDMENT #9 by Councilor Deni, seconded by Councilor Cekala to amend the Manager's proposed 2016-17 Appropriation for the Town as shown on Page 24 by decreasing from \$62,825,728 to \$61,398,018.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #9** adopted 10-0-0.

AMENDMENT 10 by Councilor Cekala, seconded by Councilor Bosco to amend the Manager's proposed 2016-17 budget by decreasing the Total School Appropriation as shown on Page 19 from \$68,519,029 to \$67,626,095.

Chairman Kaupin explained they're at a point in the state budget adoption process where there are a lot of unknowns as to exactly where the State of Connecticut will come with both municipal aid and education aid or the education cost sharing grant (ECS). He noted the thought process was to take a cautious approach in the allocation to the Board of Education because of the unknown where ECS dollars are going to come in. He stated the Town Manager's budget was based on Governor Malloy's "Budget #1", and the Town Manager used the ECS funding dollars in the Governor's budget as his ECS funding dollars in the Town budget. He noted after the Town Manager presented his budget, the Appropriations Committee came out with a budget that is approximately \$290,000 less in ECS funding than what the Governor recommended in Budget #1. He stated the Governor then came out with his second budget, and in that budget he recommended reducing ECS funds by approximately \$1.2 million dollars. He noted on Friday, the Appropriations Committee came out with Budget #2, and they backed up their number of approximately a \$290,000 reduction.

Chairman Kaupin stated in meeting with the Board of Education, they both came to an understanding that any further reductions from the State of Connecticut on municipal aid would be absorbed by the Town, and any further reductions over what was in the Appropriations Budget #1 and Budget #2 would be the responsibility of the Board of Education to cover. He noted this reduction is taking that cautious approach and taking that delta between the Appropriation Committee's Budget #1 and Budget #2 and the Governor's Budget #2 and not yet funding the Board of Education those dollars. He stated they anticipate that once the State of Connecticut has a finalized budget, the ECS dollars that come in over what their estimation is in this amendment will then come to the Town, and the Council will pass a resolution to move those funds to the Board of Education, and that's approximately \$893,000. He noted in their negotiations and deliberations, they came to a consensus mill rate increase. He explained this amendment actually reduces revenue coming from the State, while reducing expenditures on the

Board side, and the anticipation is that ECS will come in higher, but they don't know what that number is, and it will pass through. He stated the agreement could also work further in the Board's favor. He pointed out if ECS actually goes back to the Governor's Budget #1, there could be an additional \$250,000 over and above what's anticipated.

Councilor Cekala stated she understands the reasoning behind this decrease, and she understands there's no real reason they should be voting on the budget as a whole tonight, and she does not believe they should because they don't know what the State will be giving the Town. She feels they're guessing the cuts from the State, and she doesn't feel the Council should be doing that given the fact that under the Charter they still have several more days to vote on this budget. She stated her belief the Board of Education will get the \$893,000, or they'll only get a portion of it because the ECS funding will be decreased. She noted if they did put this \$893,000 back into the budget, the mill rate increase would be about 1.31, and this is one of the ways they brought the mill rate increase under one mill.

Councilor Deni voiced his support of Councilor Cekala's comments. He noted he was not in favor of going to the 1.31 mill increase due to the phone calls he's been receiving from his constituents about keeping the mill rate down.

Councilor Stokes stated the State of Connecticut is not meeting its line of stewardship for education. He noted if the ECS is cut, they're forcing towns to place the burden on the backs of property owners as a property tax, instead of being a tax from Hartford. He noted the burden on property owners has been somewhat unbalanced and unfair. He feels this is a good measure to say to Hartford that the Town of Enfield is not going to allow the State to overburden property owners and taxpayers of Enfield because the State refuses to do the funding in Hartford. He stated this also sends a message to Enfield taxpayers in that they're not going to shift the burden from Hartford onto homeowners and businesses because it's tough enough already. He voiced his support of the amendment.

Councilor Arnone stated his belief this is a good way to show the public what they're up against, and that's the difference between under a mill and slightly over a mill. He noted it's very difficult to support this, but he understands fiscally why they have to do it. He stated they will do what's right for education.

Councilor Edgar stated he really does not want to cut education, but he cannot go back up to the 1.31 mill increase. He noted the phone calls he's been getting have been objecting to the .97 increase, and they feel it should be lower, and he agrees. He noted he will support this as is.

Councilor Szewczak stated she likes the way the Council set this up so that everyone in the Town understands that they've actually funded education more generously than they've done in prior years. She feels there's been a good working relationship between the Board of Education and Town Council and the best she's seen in years.

Councilor Hall thanked staff for all their hard work. She stated her belief the Board of Education is getting a nice increase, and they'll be able to do what they wish for Enfield High School. She stated her hope Hartford will do the right thing for ECS.

Councilor Lee stated his belief that by doing it this way, they're cementing the increase they're attempting to pass along to the Board in local dollars, which is an increase over the current year's budget by almost \$2.8 million dollars of local support for Enfield Public Schools. He stated the State statute that adopts the ECS is clear on how they're meant to deal with it. He noted it's strictly a pass through, and the Town cannot absorb those funds into its own revenue, but rather it's meant to be under the Board's control. He stated his hope there will be a resolution in the future that puts that funding where they expect it to be.

Chairman Kaupin stated when the Appropriations Committee reduced their proposed ECS funding number, the first \$290,000 reduction is being supplanted by General Fund tax dollars. He noted Jim Finley of CCM put out a spreadsheet on ECS funding throughout the State of Connecticut, and one of the telling numbers is that they're still only funding Enfield based on the Appropriations number at 76.5% of what the commitment is. He noted the communities that ECS is supposed to help range out to about 20% to 25% underfunded. He noted today he spoke to Chairman Tom Sirard and minority leader Tina LeBlanc and explained to them the amendment and the subsequent resolutions and the promise on the Town's part that once they have that hard number, any difference would get passed through to the Board. He cautioned them to take the go slow approach to the education budget at this time because it's hoped the Legislature will finally iron this out within the next couple weeks.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #10** adopted 9-1-0, with Councilor Cekala voting against the amendment.

AMENDMENT #11 by Councilor Bosco, seconded by Councilor Stokes to amend the Manager's proposed 2016-17 Budget by decreasing the Total School and Town Appropriation as shown on Page 19 from \$131,344,757 to \$129,024,113.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #11** adopted 10-0-0.

AMENDMENT #12 by Councilor Stokes, seconded by Councilor Szewczak to amend the Manager's proposed 2016-17 Budget as shown on Page 22 in accordance with the following schedule (surplus from 2016 expenditures and utilization of additional fund balance):

	FROM	TO
UTILIZATION OF FUND BALANCE		
Appropriated Fund Balance	1,440,711	2,985,744

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #12** adopted 9-0-0. Councilor Cekala absent at the vote.

AMENDMENT #13 by Councilor Szewczak, seconded by Councilor Hall to amend the Manager's proposed 2016-17 Budget as shown on Page 21 in accordance with the following schedule (Reduction in State Aid (Appropriations Committee):

	FROM	TO
INTERGOVERNMENTAL REVENUE		
Tax Loss – State Property	1,052,802	1,086,974
Hospital – Pilot	25,574	26,189
Mashantucket Pequot Indians	1,363,383	1,276,080
School Transport – Public	312,591	301,902
School Transport – Non Pub	128,663	134,934
Educational Cost Sharing	29,193,943	28,010,943

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #13** adopted 10-0-0.

AMENDMENT #14 by Councilor Hall, seconded by Councilor Lee to amend the Manager's proposed 2016-17 Budget as shown on Page 21 in accordance with the following schedule:

	FROM	TO
GENERAL FUND REVENUE		
Taxes – Real Estate	75,477,092	73,070,657
Taxes – Motor Vehicle	7,854,830	7,854,830
Taxes – Personal Property	6,854,432	6,635,124

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #14** adopted 10-0-0.

AMENDMENT #15 by Councilor Lee, seconded by Chairman Kaupin to amend the Manager's proposed 2016-17 Budget by decreasing the total Revenue Appropriation as shown on Page 22 from \$131,344,757 to \$129,024,113.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #15** adopted 10-0-0.

AMENDMENT #16 by Chairman Kaupin, seconded by Councilor Edgar to amend the Manager's proposed 2016-17 Budget as shown on Pages 141 to 185 in accordance with the following summary of changes:

	FROM	TO
ADMINISTRATION		
REVENUE		
Transfers In	237,620	236,748
EXPENDITURES		
Health/Medical Insurance	56,150	55,278
	FROM	TO
TRANSPORTATION SERVICES		
REVENUE		
Transfers In	186,860	184,700
EXPENDITURES		
Health/Medical Insurance	141,535	139,375
	FROM	TO
ADULT DAY CARE		
REVENUE		
Transfers In	123,261	122,083
EXPENDITURES		
Health/Medical Insurance	75,543	74,365
	FROM	TO
CHILD DEVELOPMENT CENTER		
REVENUE		
Transfers In	426,508	415,723
EXPENDITURES		
Health/Medical Insurance	667,846	657,061
	FROM	TO
SENIOR CENTER		
REVENUE		
Transfers In	378,122	367,090
EXPENDITURES		
Salary – Part Time	170,402	161,337
Health/Medical Insurance	79,190	77,917
Social Security (FICA)	17,603	17,041
Medicare	4,117	3,985

	FROM	TO
YOUTH SERVICES		
REVENUE		
Transfers In	619,291	617,054
EXPENDITURES		
Health/Medical Insurance	136,631	134,394
	FROM	TO
NEIGHBORHOOD SERVICES		
REVENUE		
Transfers In	218,561	217,761
EXPENDITURES		
Health/Medical Insurance	51,265	50,465
	FROM	TO
FAMILY RESOURCE CENTER		
REVENUE		
Transfers In	157,296	156,801
EXPENDITURES		
Health/Medical Insurance	30,151	29,656

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #16** adopted 10-0-0.

AMENDMENT #17 by Councilor Edgar, seconded by Councilor Arnone to amend the Manager's proposed 2016-17 Budget as shown on Pages 146 and 155 in accordance with the following schedule (Social Services – Adult Day Care):

	FROM	TO
SOCIAL SERVICES ADULT DAY CARE		
Salaries	240,033	275,215
Health/Medical Insurance	75,543	91,475
Life Insurance	982	1,175
Social Security (FICA)	16,191	18,373
Medicare	3,787	4,298
SOCIAL SERVICES ADMINISTRATION		
Salaries	153,430	118,248
Health/Medical Insurance	56,150	40,218
Life Insurance	479	286
Social Security (FICA)	9,328	7,146
Medicare	2,183	1,672

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #17** adopted 9-0-0, with Councilor Lee absent at the vote.

AMENDMENT #18 by Councilor Arnone, seconded by Councilor Deni to amend the Manager's proposed 2016-17 Budget as shown on Page 186, 190, 192 in accordance with the following schedule (Drug Free Community Health/Medical Insurance):

	FROM	TO
SOCIAL SERVICES YOUTH SERVICES		
Health Medical	136,631	136,489
Other Supplies/Materials	9,875	10,017

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #18** adopted 9-0-0, with Councilor Lee absent at the vote.

AMENDMENT #19 by Councilor Deni, seconded by Councilor Cekala to amend the Manager's proposed 2016-17 Budget as shown on Page 192 in accordance with the following schedule (IT project Pureview):

	FROM	TO
REVENUE		
Transfers in General Fund	2,703,951	2,668,517
EXPENDITURES		
Information Technology		
Health/Medical Insurance	200,087	196,929
Information Technology Capital Purchases		
Software	101,676	69,400

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #19** adopted 10-0-0.

AMENDMENT #20 by Councilor Cekala, seconded by Councilor Bosco to amend the Manager's proposed 2016-17 Emergency Medical Services Fund as shown on Page 202-208 in accordance with the following schedule:

	FROM	TO
REVENUE		
Transfers in General Fund	674,209	604,321
EXPENDITURES		
Salaries	1,269,724	1,237,109
Health/Medical Insurance	501,087	465,992
Social Security (FICA)	3,094	3,078
Life Insurance	104,035	102,283
Medicare	24,331	23,921

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #20** adopted 10-0-0.

AMENDMENT #21 by Councilor Bosco, seconded by Councilor Stokes to amend the Manager's proposed 2016-17 Recreation Fund as shown on Page 209-222 in accordance with the following schedule:

	FROM	TO
REVENUE		
Transfers in General Fund	305,906	305,127
EXPENDITURES		
Health/Medical Insurance	42,124	41,345

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #21** adopted 10-0-0.

AMENDMENT #22 by Councilor Stokes, seconded by Councilor Szewczak to amend the Manager's proposed 2016-17 Budget as shown on Pages 223 to 244 in accordance with the following schedule:

	FROM	TO
CAPITAL IMPROVEMENTS FUND		
REVENUE		
Transfers In General Fund	3,176,186	2,115,279
LOCIP Revenue		321,907
LOTCIP Grant Revenue		500,000
EXPENDITURES		
Farmland Preservation		25,000
GIS Aerial Mapping	88,398	44,398
Vehicle Replacement Plan (Replace ambulance chassis)	1,909,909	1,849,909

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #22** adopted 10-0-0.

Councilor Bosco stated he doesn't really support this budget, but it's a fair budget. He noted things had to be done, and he really doesn't like the tax increase. He stated he will vote in favor of the resolution.

Councilor Cekala stated there are things in this budget that she likes and other things she really doesn't like. She stated Mr. Erdmann and the Town staff did a wonderful job in getting to this point. She acknowledged it took a lot of work. She noted they faced some challenges, and that is why they are at this increase. She concluded stating her belief it's a fair budget, and she will support it.

Councilor Deni stated he's not happy with all the things in the budget, but they did the best they could. He expressed appreciation for the long hours put in by John Wilcox, the Acting Finance Director. He stated his belief this budget is the best the Council could do.

Councilor Edgar stated he has a problem with this budget. He acknowledged it's a lot better than 1.99, but it's still .97. He noted most of the people he spoke to are retired and on fixed incomes, and many of them are unable to afford the .97 increase. He stated he will vote against this budget because during deliberations, he believed they could have lowered the increase.

Councilor Arnone stated the budget they first carved out was the budget he preferred. He noted until the State budget is set, he won't be happy. He thanked staff for all their hard work on this budget.

Councilor Hall stated everyone worked hard, and the staff really came to the table this year with freezing positions and all kinds of concessions regarding their department budgets. She stated her belief that they will have to cut some more after the State is done with its budget, and she believes this will involve cuts regarding capital improvements within the CIP budget.

Councilor Szewczak stated her favorite part of the budget is the three-year budget. She noted there were a lot of things that happened in budget deliberation that they should be doing year round. She feels they should budget more often and look at the budget on a yearly basis.

Councilor Stokes stated his belief there were good working meetings with the Board of Education. He thanked staff for their great work and guidance during this process. He went on to note Enfield has a new high school opening, and they want to be sure that gets funded. He pointed out educational funding is now on the plate of the State Legislature, and those are the phone calls that need to be made. He noted the Town Council will also lobby on behalf of the Town.

Councilor Lee stated he also believes staff took everyone a notch higher in this whole process. He thanked John Wilcox and Lee Erdmann for introducing the whole concept of a multi-year view into what Enfield is headed towards. He feels such a long-range approach to where revenue and expenses are headed is visible in the way the Council went about their budget work this year.

Chairman Kaupin thanked Lee Erdmann, John Wilcox and Chris Bromson for their expertise and hard work with this budget. He thanked the Board of Education for their detailed budget, which resulted in a much smoother discussion and dialog in setting their budget. He thanked those who worked on the self-insurance fund.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3615** adopted, as amended, by a 9-1-0 vote, with Councilor Edgar voting against the resolution.

RESOLUTION #3616 by Councilor Hall, seconded by Councilor Arnone.

RESOLVED, that the Town Council of the Town of Enfield does hereby appropriate LOCIP Grant Funds in the amount of \$321,907 for the following purpose in accordance with the 2016-17 Annual Operating and Capital Budget:

Truck Wash	\$200,000
Playscape	\$121,907

BE IT FURTHER RESOLVED, that the Town Council of the Town of Enfield does hereby appropriate LOTCIP Grant Funds in the amount of \$500,000 for the following purpose in accordance with the 2016-17 Annual Operating and Capital Budget:

Town Road Paving	\$500,000
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Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3616** adopted 10-0-0.

RESOLUTION #3617 by Councilor Arnone, seconded by Councilor Lee.

RESOLVED, that the Town School's Budget adopted by the Town Council in the amount of \$67,626,095 included the anticipated revenue of \$28,010,943 from the Education Block (Cost Sharing) Grant on Page 21 of the 2016-2017 Annual Operating and Capital Budget.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3617** adopted 10-0-0.

RESOLUTON #3618 by Councilor Hall, seconded by Councilor Arnone.

RESOLVED, that a tax rate of 30.86 mills be set on the Real Estate and Business Personal Property Grand List of October 1, 2015 for the Town of Enfield and shall be payable in two semi-annual installments – July 1, 2016 and January 1, 2017;

BE IT FURTHER RESOLVED, that a tax rate of 28.8 mills be set on the Motor Vehicle Grand List of October 1, 2015 and shall be paid in full on July 1, 2016; and

BE IT FURTHER RESOLVED, however, that real estate and personal property taxes amounting to \$100.00 or less shall be paid in full on July 1, 2016; and

BE IT FURTHER RESOLVED, that any motor vehicle, real estate or taxes in the amount of \$5.00 or less, shall be waived, pursuant to Connecticut State Statute 12-144c.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3618** adopted 9-1-0, with Councilor Edgar voting against the resolution.

ADJOURNMENT

MOTION #3619 by Councilor Lee, seconded by Councilor Deni to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3619** adopted 10-0-0, and the meeting stood adjourned at 7:10 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, MAY 2, 2016**

The Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 2, 2016 at 5:30 p.m.

ROLL-CALL - Present were Councilors Arnone, Bosco, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Councilor Cekala arrived at 5:34 p.m. Also present were Town Manager Lee Erdmann, Town Attorney Christopher Bromson, Deputy Director of Public Works Billy Taylor, Director of Human Resources Steven Bielenda, Town Clerk Suzanne Olechnicki. Present from Shipman & Goodwin LLP were attorneys Saranne Murray and Christopher Engler

MOTION #3613 by Councilor Lee, seconded by Councilor Szewczak to go into Executive Session to discuss Personnel Matters, Pending or Threatened Litigation and Real Estate Negotiations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3613** adopted 9-0-0 and the meeting stood recessed at 5:31 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Kaupin at 5:32 p.m.

ROLL-CALL - Present were Councilors Arnone, Bosco, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Councilor Cekala arrived at 5:34 p.m. Also present were Town Manager Lee Erdmann, Town Attorney Christopher Bromson, Director of Human Resources Steven Bielenda, Town Clerk Suzanne Olechnicki. Present from Shipman & Goodwin LLP were attorneys Saranne Murray and Christopher Engler

Chairman Kaupin recessed the Executive Session at 5:55 p.m., reconvened the Special Meeting at 5:56 p.m. and stated that during Executive Session, Personnel Matters, Pending or Threatened Litigation and Real Estate Negotiations were discussed with no action or votes being taken.

ADJOURNMENT

MOTION #3614 by Councilor Stokes, seconded by Councilor Hall to adjourn.

Upon a **SHOW OF HANDS** vote being taken the Chair declared **MOTION #3614** adopted 10-0-0 and the meeting stood adjourned at 5:57 p.m.

Suzanne F. Olechnicki
Town Clerk/Clerk of the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, MAY 2, 2016**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 2, 2016. The meeting was called to order at 7:20 p.m.

PRAYER – The Prayer was given by Councilor Szewczak.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin, Lee, Stokes and Szewczak. Also present were Town Manager, Lee Erdmann; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Chief of Police, Carl Sferrazza; Deputy Director of Public Works, Bill Taylor

FIRE EVACUATION ANNOUNCEMENT

Chairman Kaupin made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #3620 by Councilor Stokes, seconded by Councilor Cekala to accept the minutes of the April 14, 2016 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3620** adopted 9-0-1, with Councilor Edgar abstaining.

MOTION #3621 by Councilor Deni, seconded by Councilor Stokes to accept the minutes of the April 18, 2016 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3621** adopted 9-0-1, with Councilor Bosco abstaining.

MOTION #3622 by Councilor Cekala, seconded by Councilor Stokes to accept the minutes of the April 18, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3622** adopted 10-0-0.

MOTION #3623 by Councilor Stokes, seconded by Councilor Cekala to accept the minutes of the April 19, 2016 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3623** adopted 10-0-0.

MOTION #3624 by Councilor Deni, seconded by Councilor Stokes to accept the minutes of the April 25, 2016 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3624** adopted 10-0-0.

SPECIAL GUEST

There were no special guests this evening.

PUBLIC COMMUNICATIONS & PETITIONS

Maureen Mullen, 1625 King Street

Thanked Mr. Erdmann for his service to the Town of Enfield. She noted she has been very impressed with all the things that have happened during his time with the Town of Enfield. She also commended John Wilcox, the Acting Director of Finance for all his help.

COUNCILOR COMMUNICATIONS & PETITIONS

MOTION #3625 by Councilor Lee, seconded by Councilor Hall to suspend the rules to address under Miscellaneous Items 14 A1-A3, B8, 9, 10, 11 and E, F, G, H, I and J.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3625** adopted 10-0-0.

Councilor Lee stated Hazardville Memorial is having its Third Annual Fun Run Day on Saturday, May 21st. He noted the 5K Fun Run starts at 9:00 a.m., and the 1K Fun Run starts at 9:15 a.m. People may register for this Fun Run by registering at www.active.com. He noted this is a fundraiser and sanctioned event with proceeds going to the Hazardville Memorial School PTO. He noted the PTO does great work at that school, and they've been very active with the Town and Recreation Department in finding playground equipment.

Councilor Stokes stated this Thursday on the Town Green there will be an observation of the National Day of Prayer at 6:00 p.m. at the Town Gazebo.

He stated the Enfield Rotary is having its Cinco de Mayo 5K race on Saturday. He noted registration is at 8:00 a.m., and the race begins at 9:00 a.m.

Councilor Cekala thanked Mark Gahr and Building & Grounds staff for their wonderful work in preparation for the opening day of baseball.

She stated the ERFC is putting on their Annual Toast of the Town, which is a beer/wine tasting event on May 13th at the Knights of Columbus from 7:00 to 10:30 and tickets are

\$25.00 per person, which can be purchased at the door or paid for in advance at www.erfc.us

Chairman Kaupin stated there will be a ceremony/dedication at the Rotary walking path at the Enfield Public Library on Saturday, May 14th at 10:00 a.m.

He stated on Monday, May 9th at 11:00 a.m. in Town Hall Council Chambers Congressman Courtney is conducting another Korean War medal ceremony.

Councilor Hall stated she and Councilor Szewczak attended the Enfield Fire Honorary Dinner in appreciation to the spouses of the firemen. She noted it was a great evening.

She stated the Memorial Day Parade is scheduled for Sunday, May 29th at 1:00 p.m., and it starts at the Felician Sisters and ends at the Town gazebo. She noted the Enfield Veterans Council is sponsoring the parade.

Councilor Szewczak stated the Enfield Home Front will have its annual day of service on May 7th. She stated this is the town coming together and helping people who need help with home repairs. She noted St. Patrick's and St. Adalbert's are big supporters of the Home Front, and they took up a collection for this purpose.

Councilor Deni congratulated Chief Provencher of the North Thompsonville Fire Department on his 25 years as a Chief and 40 years as a fire fighter. He also congratulated Ed Richards for 45 years as a firefighter.

TOWN MANAGER REPORT & COMMUNICATIONS

Fletcher Road Bike Path

Deputy Director of Public Works Bill Taylor stated the recommendation is for a 24-foot wide road, which will accommodate bicycles with general traffic with standard pavement markings and signage.

Councilor Hall questioned how much wider will the reconstructed road be, and Mr. Taylor responded four feet wider, amounting to two feet on each side. He noted there wouldn't be any property taking because this would be on the Town's right-of-way on both sides.

Councilor Cekala questioned why they're even putting a bike path on Fletcher Road. Mr. Taylor stated this wouldn't be an exclusive lane, but rather the proposal is to build a 24-foot wide road with a center line down the middle with no designated bike lane because the road isn't wide enough, but simply the use of a standard marking that indicates to drivers that they need to share the 12-wide lane in each direction with cyclists. He added this would be in keeping with the Complete Streets policy.

Councilor Cekala stated her opinion this is a road that should not have a bike path.

Councilor Arnone stated he was in favor of this because he believes this makes it safer for cyclists. He feels this is a great compromise, and he thanked Public Works for their work on this.

Councilor Szewczak stated her belief this is a good idea for Fletcher Road.

Councilor Lee questioned whether a 24-foot road gets a shoulder stripe, and Mr. Taylor responded no, however, that might be considered if they weren't considering the bicycle markings.

There was a consensus of the Council that Mr. Taylor can move forward with this plan.

Town Manager Resignation

Mr. Erdmann stated the Town Attorney included a clause in his contract that he submits his resignation as soon as the Council approves the contract for the new Town Manager. He stated it has been a great pleasure to serve the Town Council, Enfield citizens and businesses and especially working with great department heads and staff.

Councilor Stokes thanked Mr. Erdmann for his service. He noted Mr. Erdmann's knowledge in this position has been impressive. He stated Enfield has been very well served.

Councilor Hall stated Mr. Erdmann has been a class act, and it has been a great honor to work with him. She noted the feedback from Town staff has been great.

Councilor Arnone stated Mr. Erdmann has a kind demeanor and has treated everyone equally.

Councilor Lee expressed his appreciation for Mr. Erdmann's service.

Councilor Deni stated Mr. Erdmann has done a great job.

Councilor Cekala thanked Mr. Erdmann for his work and noted he has done a wonderful job.

Councilor Edgar stated he was very impressed with Mr. Erdmann's financial background and noted this has been a tremendous help to the Council. He thanked him for his work.

Councilor Bosco stated anytime the Council called upon him, Mr. Erdmann was there. He noted everyone he talks to has high praise for him.

Chairman Kaupin thanked Mr. Erdmann for his service. He noted the Council values his efforts and the guidance he provided for the entire town. He stated Enfield is a better town for Mr. Erdmann being here. He thanked him for his willingness to work with the new Town Manager in this transition.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Concerning CREC, Attorney Bromson stated they went to mediation in New Britain and spent several hours with a judge, and he continued it until May 20th. He noted present at that mediation were members of Planning & Zoning, ZBA, the Town Council the Town Planner and Mr. Erdmann.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Enfield High School Renovation Building Committee

Councilor Szewczak stated they have their certificate of occupancy for the gymnasium. She noted the building looks beautiful. She stated more furniture is being brought in and things are really starting to come together as a unified high school.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #3626 by Councilor Edgar, seconded by Councilor Lee to remove Item #7 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3626** adopted 10-0-0.

NOMINATION #3627 by Councilor Edgar to appoint Valerie Romano (U) to the North Central District Health Department Board of Directors for a term which expires 6/30/2017.

MOTION #3628 by Councilor Lee, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3628** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Valerie Romano appointed to the North Central District Health Department Board of Directors by a 10-0-0 vote.

MOTION #3629 by Councilor Szewczak, seconded by Councilor Arnone to remove Item #10 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3629** adopted 10-0-0.

NOMINATION #3630 by Councilor Szewczak to appoint Noah Cross (D) to the Clean Energy Committee.

MOTION #3631 by Councilor Lee, seconded by Councilor Stokes to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3631** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Noah Cross appointed to the Clean Energy Committee by a 10-0-0 vote.

All other items under Old Business remained tabled.

All items under New Business will appear on the next regular meeting agenda.

ITEMS FOR DISCUSSION

Any items not moved to Miscellaneous will appear on the next regular meeting agenda.

MISCELLANEOUS

MOTION #3632 by Councilor Hall, seconded by Councilor Arnone to approve the Consent Agenda.

- \$1,625 Transfer Human Resources
- \$1,000 Transfer Youth Services
- \$8,000 Transfer Youth Services – Drug Free Communities Grant

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3632** adopted 10-0-0.

NOMINATION #3633 by Councilor Szewczak to appoint Steven Sargalski, School Administrator, to the John F. Kennedy Middle School Pre-Referendum Committee for a term which expires 7/22/2016.

MOTION #3634 by Councilor Lee, seconded by Councilor Hall to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3634** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Steven Sargalski appointed to the John F. Kennedy Middle School Pre-Referendum Committee by a 10-0-0 vote.

NOMINATION #3635 by Councilor Arnone to appoint Carmen Nuccio, Middle School Teacher, to the John F. Kennedy Middle School Pre-Referendum Committee for a term which expires 7/22/2016.

MOTION #3636 by Councilor Hall, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3636** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Carmen Nuccio appointed to the John F. Kennedy Middle School Pre-Referendum Committee by a 10-0-0 vote.

NOMINATION #3637 by Councilor Lee to appoint Trish Neild Barry (U) to the John F. Kennedy Middle School Pre-Referendum Committee for a term which expires 7/22/2016.

MOTION #3638 by Councilor Hall, seconded by Councilor Arnone to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3638** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Trish Neild Barry appointed to the John F. Kennedy Middle School Pre-Referendum Committee by a 10-0-0 vote.

NOMINATION #3639 by Councilor Arnone to appoint Christopher Rutledge (R) to the John F. Kennedy Middle School Pre-Referendum Committee for a term which expires 7/22/2016.

MOTION #3640 by Councilor Hall, seconded by Councilor Stokes to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3640** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Christopher Rutledge appointed to the John F. Kennedy Middle School Pre-Referendum Committee by a 9-0-1 vote, with Councilor Deni abstaining.

RESOLUTION #3641 by Councilor Arnone, seconded by Councilor Stokes.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Public Safety Communication	
	Public Safety Communication - Overtime	
	10200250-514000	\$40,000
FROM:	Public Safety Administration	
	Public Safety Administration - Salaries	
	10200100-511000	\$40,000

CERTIFICATION:

I hereby certify that the above-stated funds are available as of April 28, 2016.

/s/ John Wilcox, Acting Director of Finance

Councilor Cekala questioned why they're over their overtime by \$40,000.

Mr. Erdmann stated the amount of overtime they're projecting for the current year is similar to what they've had in past years. He noted this brings the overtime from \$50,000 adopted up to \$90,000, which they're now estimating. He stated there have been some workers' compensation claims or illnesses that have contributed to this.

Chief Sferrazza agreed with Mr. Erdmann and noted they usually spend more than what they're allocated every year, and then they have to come back in March. He stated next year's figure in the budget may be more realistic. He added they also had a long-time dispatcher that has been out of work since July.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3641** adopted 10-0-0.

RESOLUTION #3642 by Councilor Arnone, seconded by Councilor Deni.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Public Safety Communications	
	Public Safety Communication-Health/Medical Insurance	
	10200250-521000	\$4,500
	Public Safety Communication-Social Security (FICA)	
	10200250-522000	\$5,000
	Public Safety Communication-Medicare	
	10200250-522100	\$1,200
FROM:	Public Safety Administration	
	Public Safety Administration-Health/Medical Insurance	
	10200100-514000	\$10,700

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 28, 2016.

/s/ John Wilcox, Acting Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3642** adopted 9-0-0. Councilor Bosco absent at the vote.

RESOLUTION #3643 by Councilor Arnone, seconded by Councilor Edgar.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: Employee Benefits
Employee Benefits - Health/Medical Insurance
10800091-521000 \$105,000

FROM: Unallocated Charges
Unallocated Charges - Contingency 10800092-584000 \$105,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 28, 2016.

/s/ John Wilcox, Acting Director of Finance

Councilor Edgar requested an explanation. Mr. Wilcox stated this is a benefit provided to retirees. He noted this has traditionally been a little under-funded. He noted they currently have about 114 retirees for whom the Town pays a Medicare supplement insurance. He stated there are also police officers who retired under the age of 65, and the Town contributes \$3,000 per year for their medical benefits. He noted there are also a few other settlements. He stated the totals usually run around \$380,000 per year, and they increased the FY2017 budget for that amount.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3643** adopted 10-0-0.

RESOLUTION #3644 by Councilor Arnone, seconded by Councilor Hall.

WHEREAS, the Enfield Town Council and the Enfield Board of Education jointly provide funding for an internal service fund entitled, "Health Insurance Fund"; and

WHEREAS, the Health Insurance Fund net position has been substantially spent down over the course of Fiscal Years 2013-14, 2014-15, and 2015-16; and

WHEREAS, improved monitoring and oversight of the Health Insurance Fund is essential in order to provide sufficient transparency and assurance that the Fund is restored to an appropriate level, and

WHEREAS, the cost of health insurance continues to escalate at a pace of several times the rate of the cost of living requiring continued vigilance over plan design and employer/employee cost shares, and

WHEREAS, the Joint Health Insurance Committee will be supported by appropriate staff, such as Human Resources and Finance from the Town, the Board of Education and the Health Insurance Consultant.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council appoint two (2) of its members to the Joint Health Insurance Committee, and

BE IT FURTHER RESOLVED, that the Board of Education appoint two (2) of its members to the Joint Health Insurance Committee, and

BE IT FURTHER RESOLVED, that the Joint Health Insurance Committee be charged with the following duties and responsibilities:

1. Review the Health Insurance Budget for the next fiscal year;
2. Periodically review actual revenues and expenditures in the Health Insurance Fund in comparison with the Health Insurance Budget for that fiscal year;
3. Periodically report to the Town Council and the Board of Education concerning the status of the Health Insurance Fund;
4. Annually review plan design and employer/employee cost shares and make recommendations to the Town Council and the Board of Education concerning plan design and employer/employee cost share changes.

Chairman Kaupin stated those serving on the Insurance Committee are Councilors Hall and Edgar representing the Town Council. He stated his belief Tina LeBlanc and Michael Ludwick are representing the Board of Education on this committee.

AMENDMENT #1 by Councilor Lee, seconded by Councilor Stokes to change #3 as follows: “Quarterly report to the Town Council and the Board of Education concerning the status of the Health Insurance Fund”.

Discussion followed about the frequency of reporting to the Town Council and Board of Education.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3644** adopted 10-0-0.

RESOLUTION #3645 by Councilor Stokes, seconded by Councilor Cekala.

WHEREAS, the Town of Enfield maintains a self-insurance program for health insurance coverage of both Town of Enfield and Enfield Board of Education employees; and

WHEREAS, it is determined that it is in the interests of the Town of Enfield to procure a stop loss policy to mitigate the Town of Enfield’s exposure to large loss claims, and that savings may be achieved by procuring such stop loss coverage through its membership in a new Connecticut-domiciled captive insurer to be created by the Capitol Region Education Council (CREC) and a number of other participating municipal entities.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Enfield hereby approves the procurement of a stop loss policy to mitigate the Town of Enfield’s exposure to large loss claims through a new Connecticut-domiciled captive insurer to be

known as CT Prime, Inc. and is to be created by the Capitol Region Education Council (CREC)(the Captive”);

BE IT FURTHER RESOLVED, that the Town Manager is authorized, on behalf of the Town of Enfield, to contract with the Captive for the procurement of such insurance and to enter into a participation agreement, a membership agreement, or such other agreement as may be necessary to procure such insurance, subject to review and approval of the Town Attorney.

Councilor Hall questioned the date they need to respond. Mr. Erdmann stated CREC asked this resolution be passed by the end of April, therefore, they’re anxious this be done as soon as possible.

Councilor Hall stated her impression the new stop loss policy wouldn’t really need to be taken up until the fiscal year, and Mr. Wilcox stated he would need to check with CREC. He added CREC would probably want a more definite response as to who the members are going to be.

Councilor Edgar stated his belief that when this was discussed, there was a substantial savings to the Town. Mr. Erdmann responded yes, there is a substantial savings and that’s why staff and the health insurance consultant, Steve May from Milliman are recommending this. He stated this is new and innovative, but there are enough communities in the region that believe this is worthwhile, and CREC is willing to go forward and form this new entity. He stated it’s believed the substantial savings is worth it, and it’s something that can be re-evaluated in future years. He added there’s the potential for further savings in the future depending upon what the actual experience is.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3645** adopted 10-0-0.

RESOLUTION #3646 by Councilor Arnone, seconded by Councilor Deni.

RESOLVED, that the Town Council is authorized to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with Lee C. Erdmann to provide consultant services, with the approval and concurrence of the Enfield Town Attorney.

Chairman Kaupin stated this agreement is only for three weeks. He stated his understanding this is approved by the new Town Manager.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3646** adopted 10-0-0.

RESOLUTION #3647 by Councilor Lee, seconded by Councilor Hall.

RESOLVED, that the Town Manager, Lee C. Erdmann, is authorized to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with Enfield Fire District No. 1, Thompsonville Fire District No. 2, Hazardville Fire District No. 3, Shaker Pines Fire District No. 5 and North Thompsonville Fire District No. 10 (Districts) and to affix the Corporate Seal, subject to review and approval by the Town Attorney.

Attorney Bromson stated this deals with the channels that the fire departments uses. He noted they have a great collaborative and working relationship with the fire departments. He stated this also relates to dispatch as well.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3647** adopted 10-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

Councilor Edgar stated everyone has an application for the vacancy on the Town Council, and it was approved by the Democratic Town Committee. He requested the Council look closely at the qualifications and look at this with an open mind.

Councilor Lee stated the Enfield Beautification Committee hosted another great Clean Sweep event last weekend. He noted several dozen volunteers fanned out all over the neighborhoods and the riverfront and waterways, and they filled a 12-yard dumpster. He thanked everyone who worked for this event.

Councilor Szewczak requested an update on Water Pollution Control.

Chairman Kaupin referred to the JFK Pre-Referendum Committee and noted the liaisons from the Board of Education are Ray Peabody and Tina LeBlanc and Town Council liaisons are Tom Arnone and himself. As concerns the Joint Facilities Committee, he noted the Board liaisons are Tim Neville and Walter Kruzel and from the Town Council – Ed Deni and Donna Szewczak.

ADJOURNMENT

MOTION #3648 by Councilor Hall, seconded by Councilor Cekala to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3648** adopted 10-0-0, and the meeting stood adjourned at 8:35 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

Appended to minutes
of May 2, 2016 Regular
Town Council Meeting
See Page 6

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Human Resources		
	Travel	10170000-558000	\$1625.00

FROM:	Human Resources		
	Professional Development	10170000-532200	\$1625.00

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 25, 2016.

John Wilcox, Acting Director of Finance

Date:

APPROVED BY: _____ Town Manager Date: _____

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Youth Services			
	Materials & Supplies	22040450	561900	\$1,000

FROM: Youth Services client fees account			
Client Fees	22044450	4144000	\$1,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 20, 2016

John Wilcox, Acting Director of Finance

APPROVED BY: _____ Town Manager Date: _____

Appended to minutes
of May 2, 2016 Regular
Town Council Meeting
See Page 6

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS
RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Drug Free Communities Grant			
	Printing	22046121	555000	\$8,000
FROM:	Drug Free Communities Grant			
	Salaries	22046121	511000	\$8,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of April 20, 2016

John Wilcox, Acting Director of Finance

APPROVED BY: _____ Town Manager Date: _____



TOWN OF ENFIELD

May 4, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

**Subject: Request for Transfer of Funds for the Enfield Child Development Center
\$7,889.75**

Councilors:

Highlights:

- The Enfield Child Development Center is providing food for the Board of Education Preschool Program.
- The Board of Education has reimbursed the Center \$7889.75.
- These funds were deposited into the Enfield Child Development Center Revenue Account.

Budget Impact:

There is no budget impact with this transfer.

Recommendation:

That the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Dawn Homer-Bouthiette
Director, Social Services

Attachment:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Enfield Child Development Center

Food	22040432-563000	\$ 7889.75
------	-----------------	------------

FROM: Enfield Child Development Center

Other Professional Services	22044432-417060	\$ 7889.75
-----------------------------	-----------------	------------

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 4, 2016.


John Wilcox, Acting Director of Finance

APPROVED BY:  _____ Town Manager

Date: 5/13/16



TOWN OF ENFIELD

May 3, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Public Safety Overtime \$2,402.23

Councilors:

Highlights:

- Participating in the Seatbelt Enforcement Campaign is an important aspect of law enforcement and traffic safety for our residents.
- During a recent survey, Enfield was just below the national average (87%) with a safety belt usage rate of 85%.
- The agency's goal is to increase seatbelt usage resulting reduced roadway injuries and fatalities.

Budget Impact:

The grant is reimbursed to the Town by the State of Connecticut at 100%. The money will replenish the overtime accounts for the cost of the Seatbelt Enforcement.

Recommendation:

It is recommended that the Town Council approve the transfer and award of the 2015-2016 Seatbelt Enforcement Grant.

Respectfully Submitted,

Lt. M. Squires
Grant Administrator

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Grant Other State Revenue

10040000-460001 \$ 2,402.23

TO: Police Overtime Account

Overtime 10200500-514000 \$ 2,368.60

Medicare 10200500-522100 \$ 33.63

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 3, 2016.

John Wilcox, Acting Director of Finance



APPROVED BY:



Town Manager

Date: 5/13/16



TOWN OF ENFIELD

May 9, 2016

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Development Services \$54,219

Councilors:

Highlights:

- Council created position of Director of Planning in February
- Transfers funds from professional services to salaries for Director of Planning position
- Shortage due to retirement of former Assistant Town planner and payout of accumulated time
- Part Time code enforcement officer zoning is working more hours until assistant planner zoning position filled
- Temporary part time employee is helping out until assistant planner –environmental position filled
- This is a housekeeping transfer to line up budget with current staffing

Budget Impact:

No impact on overall town budget

Recommendation:

That the Enfield Town Council approve the attached resolution

Respectfully Submitted,

Roger J.O'Brien
Director of Planning

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Development Services

Code Enforcement P/T salaries	10606900-512000	\$ 7,500
Planning F/T Salaries	10606100-511000	\$ 32,290
P/T Salaries	10606100-512000	\$ 12,570
Overtime	10606100-514000	\$ 762
Stipend	10606100-516000	\$ 1,097
		\$ 54,219

FROM: Development Services

Community Development FT salaries	10606600-511000	\$14,843
Planning-other professional services	10606100-533900	\$29712
Planning-Health Insurance	10606100-521000	\$ 5,164
Land Use P/T salaries	10190995-512000	\$ 4,500
		\$ 54,219

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 8th 2016,



John Wilcox, Acting Finance Director

APPROVED BY: _____

Town Manager

Date: 5/13/16



TOWN OF ENFIELD

May 11, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Town Manager \$12,223

Councilors:

Highlights:

- Consultant rehired for transition with the new Town Manager
- Final Invoice for Town Manager Search

Budget Impact:

Sufficient funds are in the Unallocated Charges -Contingency for this transfer.

Recommendation:

Approval of the attached resolution.

Respectfully Submitted,


John Wilcox
Acting Finance Director

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Unallocated Charges


Contingency 10800092-584000 \$ 12,223

TO: Town Manager

Other Professional Services 10120000-533900 \$12,223

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 11, 2016.

John Wilcox, Acting Director of Finance

_____

APPROVED BY:

_____ **Town Manager**

Date:

5/13/16



May 9, 2016

TOWN OF ENFIELD

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Setting a Public Hearing to Amend Chapter 58 Peddlers and Solicitors.

Councilors:

Highlights:

- In June 2015 the Town Council formed a Subcommittee to explore the issue of mobile food vendors in public places
- The Subcommittee determined that there should be a permit process to allow mobile food vendors at specific public locations throughout the town
- The Subcommittee, with assistance from staff crafted a mobile food vendor ordinance which requires a vote by the Town Council
- The attached Resolution set a public hearing date for June 6, 2016.

The issue of allowing mobile food vendors in Enfield arose from a complaint about mobile food vendors operating on public property in violation of the Town's Zoning Regulations. Upon further investigation it was determined that the Town did not have an ordinance allowing mobile food vendors on public property and that mobile food vendors could only operate on private property in conjunction with a special event permit obtained from the Planning and Zoning Commission. In response from members of the public to address the matter, the Town Council appointed a subcommittee comprised of Town Council and Planning and Zoning members. After almost a year of deliberation and review, the subcommittee has developed the proposed ordinance for your consideration. The Resolution will set a public hearing date for June 6, 2016.

Budget Impact:

There will be no impact to the Town budget.

Recommendation:

Staff recommends approval of the proposed ordinance to be effective on July 1, 2016 as to allow time to develop a permit process with the EPD and to demarcate mobile food vendor designated spaces at approved locations.

Thank you.
Respectfully Submitted,

Peter Bryanton
Director of Community Development

Attachments:

1. Resolution
2. Ordinance & License Agreement

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Setting a Public Hearing to Amend
Chapter 58 Peddlers and Solicitors**

WHEREAS, the Town Council would like to amend Enfield Code of Ordinances Chapter 58, Peddlers and Solicitors, to include and to regulate Mobile Food Vendors within the Town of Enfield; and

WHEREAS, Council wishes to seek input from the public on these proposed amendments;

NOW, THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby schedule a Public Hearing to be held on June 6, 2016 at 6:45 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow interested citizens an opportunity to express their opinions regarding the amendments to Chapter 58, Peddlers and Solicitors, to include and to regulate Mobile Food Vendors.

Date Prepared: May 9, 2016
Prepared by: Town Manager's Office

**ENFIELD, CT CODE OF ORDINANCES
PROPOSED DRAFT ORDINANCE**

Chapter 58 - PEDDLERS AND SOLICITORS

ARTICLE II. – HAWKERS, PEDDLERS AND AUCTIONEERS

Sec. 58-35. - Mobile Food Vendors [NEW]

- a) A “mobile food vendor” is one who sells food and/or drink which is processed or prepared in, and sold from, a licensed or moveable vehicle to walk-up customers. A mobile food vendor shall include “food truck” vendors.
- b) No mobile food vendor shall:
 - 1) Conduct business upon any street, alley, sidewalk, park or any other public place unless he/she has obtained a license pursuant to subsection (c) hereof, which permits the sale of food in such public place as permitted thereunder, and, in no case shall such sale be allowed without approval by the Chief of Police or his designee;
 - 2) Sell from any establishment or permanent location upon any street, alley, sidewalk, park or other public place except in a location designated for a mobile food vendor approved by the Town Council or its designee;
 - 3) Park or stand his wagon, automobile or other vehicle upon any sidewalk or sidewalk area, or upon any street, alley, highway or public thoroughfare so as to cause or increase congestion, obstruct travel or inconvenience the public. For the purpose of this section, the judgment of a Police Officer, exercised in good faith, shall be conclusive as to whether the area is congested, or the public impeded or inconvenienced; and.
 - 4) Connect to town/municipal utilities in connection with the sale of food.
- c) A mobile food vendor shall obtain a license as follows:
 - 1) Subject to the provisions of Chapter 54 of the Town Code, the Enfield Chief of Police or his designee may approve an application for a license to use a public place designated by the Town Council; provided, however, that the Enfield Police Chief or his designee may, after considering the location or area in which the applicant proposes to conduct his business, the type of business to be conducted and other applicable information, determine that the mobile food vending would constitute an obstruction of the public way or place, would constitute a safety hazard or other hazardous condition upon the public way or place, would not be in compliance with the laws of the Town, and may deny the application for a license or issue a license with reasonable conditions.

- 2) Before the issuance of any such license, the Chief of Police shall cause such investigation of the applicant as the Chief may deem necessary in order to determine whether or not such applicant seeks to engage in a legitimate and lawful enterprise.
- 3) Each such licensee shall be issued and shall prominently display upon such licensee's vehicle in a conspicuous place such identifying signs or insignia as the Chief of Police shall determine, which sign or insignia shall be displayed at all times while such business is being conducted within the Town by such licensee.
- 4) Each such licensee shall obtain a mobile food vendor license from the North Central-District Health Department prior to the issuance of a license hereunder.
- 5) The Chief of Police, or his designee, may revoke a license issued pursuant to this ordinance for the following reasons:
 - i. loss or suspension of the North Central-District Health Department issue mobile food vendor license;
 - ii. expiration of any applicable state required motor vehicle registration of the mobile food vendor's vehicle;
 - iii. participation by the licensee and/or his/her/its employee in criminal activity during mobile food operations;
 - iv. vending from an unapproved or undesignated location; or
 - v. violation of the provisions of this ordinance or the Vending Regulations and Restrictions set forth in the Mobile Food Vendor License.
- d) No stand for the purpose of mobile food vending shall be of a height or size so as to obstruct the view of pedestrian or motor vehicle traffic. All stands shall be portable in nature.
- e) No vehicle or stand shall be so located or placed as to obstruct pedestrian or motor vehicle traffic or be detrimental or injurious to public safety or interfere with the use of any street, sidewalk or public place by the public at large.
- f) All food for sale by a mobile food vendor shall be contained upon or within the vehicle or stand used by the mobile food vendor. In no case shall any food be placed directly upon a street, sidewalk or public place.
- g) Adequate trash containers, directly adjacent to the food service, shall be maintained by the mobile food vendor. Vendors shall be responsible for removing trash discarded by their customers within the designated vending areas.
- h) No mobile food vendor shall, while stationary, shout, blow a horn, ring a bell or use any sound device for the purpose of attracting attention.

- i) Only the Enfield Town Council, by resolution, may designate approved locations for a mobile food vendor on any street, alley, sidewalk, park or other public place.



MOBILE FOOD VENDOR LICENSE

Attached is an application for a Food Vendor License in the Town of Enfield. It must be completed in its entirety prior to being submitted. The vending license will be valid for a period not to exceed one year from the time of application. The application will take no longer than fifteen (15) business days to be processed.

The following is a list of items needed to complete the application:

1. A copy of your current Connecticut Sales and Use Tax Permit.
2. A recent passport style photograph of Applicant and, or their employees.
3. Application to be signed by the Police Department.
4. A copy of the Health Department Mobile Food Vendor License.
5. Mobil vendors will complete vehicle section on page 2 of application.
6. Mobil vendors will present the vehicle at the Police Department for inspection. Valid registration and insurance card are required.
7. Submit to fingerprint and background records check.

The application fees are: \$250 per Mobile Food Vehicle.

Duration of License: Mobile Food Licenses shall be valid for a period not to exceed one year from the time of application.

Designated Vending Locations

Mobile Food Vending shall only be performed in Town approved locations. Town approved locations are listed as follows:

- Enfield Town Hall Parking Lot: 820 Enfield Street
- South Street Public Parking Lot: Corner of Pearl and South Street
- Barnes Boat Launch Parking Lot: 12 South River Street
- Freshwater Pond Park: (On-street parking, south side of North Main Street only)
- Brainerd Park Parking Lot: 133 Brainerd Road
- Hazardville Park (On-street parking, east-side of School Street only)
- Scantic River Park at Powder Hollow Parking Lot: Corner of South Maple Street and Powder Hill Road
- Green Manorville Park Parking Lot: 198 Taylor Road

Locations shall be designated by posted signs and striped parking areas.

Vending Regulations and Restrictions

1. All vendors (vending on the public streets or property) must first have a license issued to them by the Enfield Police Department.
2. The vendor must have a valid Health Department license accompanying his/her vendor's license and comply with all applicable Health Department regulations.
3. The vehicle must be in compliance with all State motor vehicle laws and be equipped with: a convex mirror mounted on the front of the vehicle, (so the driver, in his normal seating position, can see the area in front of the truck obscured by the hood).
4. Any applicant who receives a license shall prominently display said license in the motor vehicle he uses to vend.
5. A license is not transferable or assignable.
6. During such time the licensee is engaged in vending, the issued identification badge shall be worn constantly on the front of his outer garment in such a way as to be conspicuous.
7. A licensee shall only vend in Town approved designated locations.
8. A licensee shall vend only when the motor vehicle is lawfully parked or stopped.
9. A licensee shall vend only during the hours of 6:00 a.m. to 9:00 p.m.
10. A licensee shall vend only from the side of the truck away from moving traffic and as near as possible to the curb or the edge of the street in designated locations.
11. A licensee shall not vend to a person standing in the roadway.
12. A licensee shall not back his motor vehicle to make or attempt a sale.
13. A licensee shall not allow any person to ride in or on said motor vehicle except the licensee, his employee or authorized agent.
14. No licensee shall vend within twenty-five (25) feet of any driveway, bus stop, crosswalk, or intersection within a designated location.
15. A licensee shall provide trash and recycling receptacles for their patrons and will be responsible to remove all trash and garbage generated from their business when they leave the area.
16. No vehicle or stand or other item related to the operation of a vending business shall touch, lean against or be connected or affixed to any building or structure, including but not limited to lampposts, parking meters, mailboxes, traffic signal stanchions, fire hydrants, tree boxes, benches, bus shelters, refuse baskets, traffic barriers, or city utilities of any kind.



MOBILE FOOD VENDOR LICENSE APPLICATION

Name _____ Address _____

City _____ State _____ Zip _____

D.O.B. _____ Age _____ Height _____ Weight _____

Eyes _____ Hair _____ Telephone # _____

Business Name _____ Tax ID# _____

Home Office Address _____

If Incorporated Where _____

Applicants Title _____

Supervisor's Name _____

Supervisor's Address _____

Supervisor's Telephone # _____

Has applicant, company, or listed employees ever applied for or held a license to vend in Enfield? Yes _____ No _____

Describe in detail the nature, quality and source of the food to be offered for sale. Will food be prepared on-site or at a commercial kitchen? _____

Describe in detail the proposed method of sale, type of advertising and method of distribution (attach sample of any advertising copy to be used). _____

Has the applicant, any listed representative or the firm and/or officers representative or the firm and/or officers representative ever been convicted of any crime, misdemeanor, City Ordinance, or had a license to solicit or vend revoked for cause either in Enfield or any other city or town? Yes____ No____ Explain_____

Applicants must fill out the section below for each vehicle to be used. Attached additional sheets if necessary.

Physical description of vehicle: Make_____ Model _____

Year _____ Registration # _____ State _____

V.I.N. # _____

Color and Markings (describe any logos, advertising, or company identification displayed) _____

Please provide a copy of your North Central District Health Department Food Service License.

Please provide copies of valid driver licenses for operating vendors.

Please provide recent Passport Type Photograph for Applicant / employees.

Signature of Applicant_____

-For Enfield Police Department Use Only-

Has the Applicant provided all required documentation? Yes____ No____

Has a background check been performed on the Applicant and their employees?

Yes____ No____ Explain_____

License Number issued: _____

Signature of Reviewing Officer _____



TOWN OF ENFIELD

May 9, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Waiving the Bid Requirements for Sludge Disposal Services for Water Pollution Control Facility (WPCF)

Councilors:

Highlights:

- For at least the past ten years, sludge from the Enfield WPCF has been delivered to MDC in Hartford for processing/disposal. The current contract expires June 30, 2016.
- Enfield WPCF generates approximately 1,500 dry tons/year. Presently, Enfield WPCF delivers approximately eight (8) truckloads of sludge per week to MDC. The current disposal price is \$220/dry ton. Existing WPCF operations and capital equipment are set up to make "cake" sludge (20%-25% solids) and deliver to MDC-Hartford.
- As part of the WPCF upgrade, we will be exploring the cost effectiveness of modifying our sludge process. For the next 2-3 years, Enfield's WPCF will continue to make "cake" sludge.
- Sludge disposal is a highly specialized and regulated industry. There are a very limited number of facilities in the region that can process Enfield's sludge.
- MDC has historically demonstrated itself to be the preferred disposal location for Enfield's sludge due to its nearby location and competitive pricing.
- The only other in-state option for disposal of Enfield's sludge cake, Synagro in Waterbury, is not in a position to bid due to capacity issues resulting from new environmental regulations and host community concerns.
- Recently issued air regulations for sludge disposal have resulted in reduced capacity at sludge disposal facilities throughout New England.
- These same air regulations have impacted MDC in Hartford and the plant is now oversubscribed. It is a "seller's" market.
- MDC officials have indicated they may not respond to Enfield's RFP and would be more receptive to negotiating a contract extension.
- The Town Attorney has opined that an extension of the existing contract requires a bid waiver.
- The only other viable options for sludge disposal are estimated to increase costs by over \$1,000,000/year.

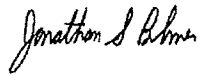
Budget Impact:

Negotiating a contract extension with MDC is the lowest risk, least cost option. The WPCF budget can manage an expected increase in sludge disposal costs on the order of \$30,000 (expected outcome of contract extension with MDC).

Recommendation:

I recommend that Council approve this resolution.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jonathan S. Bilmes". The signature is written in a cursive, flowing style.

Jonathan Bilmes, PE
Director of Public Works

Attachments:

1. Resolution
2. Spreadsheet Analysis
3. Map of Sewage Sludge Incinerators in New England

ENFIELD TOWN COUNCIL

RESOLUTION NO._____

Resolution Waiving the Bid Requirements for Sludge Disposal Services for the Water Pollution Control Facility

BE IT RESOLVED, in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is against the best interests of the Town to require competitive bidding for sludge disposal services for the Water Pollution Control Facility.

Date Prepared: May 9, 2016
Prepared by: Department of Public Works

Enfield, CT Sludge Disposal Options
May 6, 2016

Destination	Sludge Accepted	Distance (Round Trip) (miles)	Transportation Cost ¹ (\$)	Cost per Dry Ton (\$/dry ton)	Annual Sludge Disposal Cost (\$)	Total Annual Cost ² (\$)	Increase from Existing (\$)
Hartford MDC - Existing	Cake	40	\$ 8,320	220	\$ 330,000	\$ 338,320	\$ -
Hartford MDC - Proposed**	Cake	40	\$ 8,320	240**	\$ 360,000	\$ 368,320	\$ 30,000
Waterbury	Cake	96	\$ 208,000	240	\$ 336,000	\$ 544,000	\$ 205,680
Mattabassett	Liquid	64	\$ 1,107,692	240	\$ 336,000	\$ 1,443,692	\$ 1,105,372
New Haven	Liquid	112	\$ 1,107,692	240	\$ 336,000	\$ 1,443,692	\$ 1,105,372
Naugatuck	Liquid	104	\$ 1,107,692	240	\$ 336,000	\$ 1,443,692	\$ 1,105,372
Woonsocket, RI	Cake	166	\$ 34,528	240	\$ 336,000	\$ 370,528	\$ 32,208
Woonsocket, RI	Liquid	166	\$ 1,661,538	240	\$ 336,000	\$ 1,997,538	\$ 1,659,218
Cranston, RI	Liquid	174	\$ 1,661,538	240	\$ 336,000	\$ 1,997,538	\$ 1,659,218
Upper-Blackstone	Liquid*	120	\$ 1,384,615	240	\$ 336,000	\$ 1,720,615	\$ 1,382,295

Assumptions:

Enfield Dump Truck Mileage (mpg)	5
Cost of Diesel Fuel (\$/gal)	2.50
Sludge Cake Produced (dry tons / year)	1,500 Based on MDC's letter
Sludge Cake Conc. (% solids)	23%
Liquid Sludge Conc. (% solids)	3%
No. of trips per week (cake)	8 Based on info from Kevin
No. of trips per week (liquid)	53 Data from Kevin shows ~1,500,000 gallons of sludge in March 2016.

1. Cake to be hauled by Enfield staff (labor and vehicle costs not included), liquid to be hauled by independent hauler. Prices based on conversation with DWT.
2. Transportation plus Disposal Cost

* Solids concentration must be greater than 4.2%

** FY 17 Estimate based on contracts with other municipalities

Sewage Sludge Incinerators



New Hampshire

Manchester - cake

Connecticut

Mattabassett - liquid

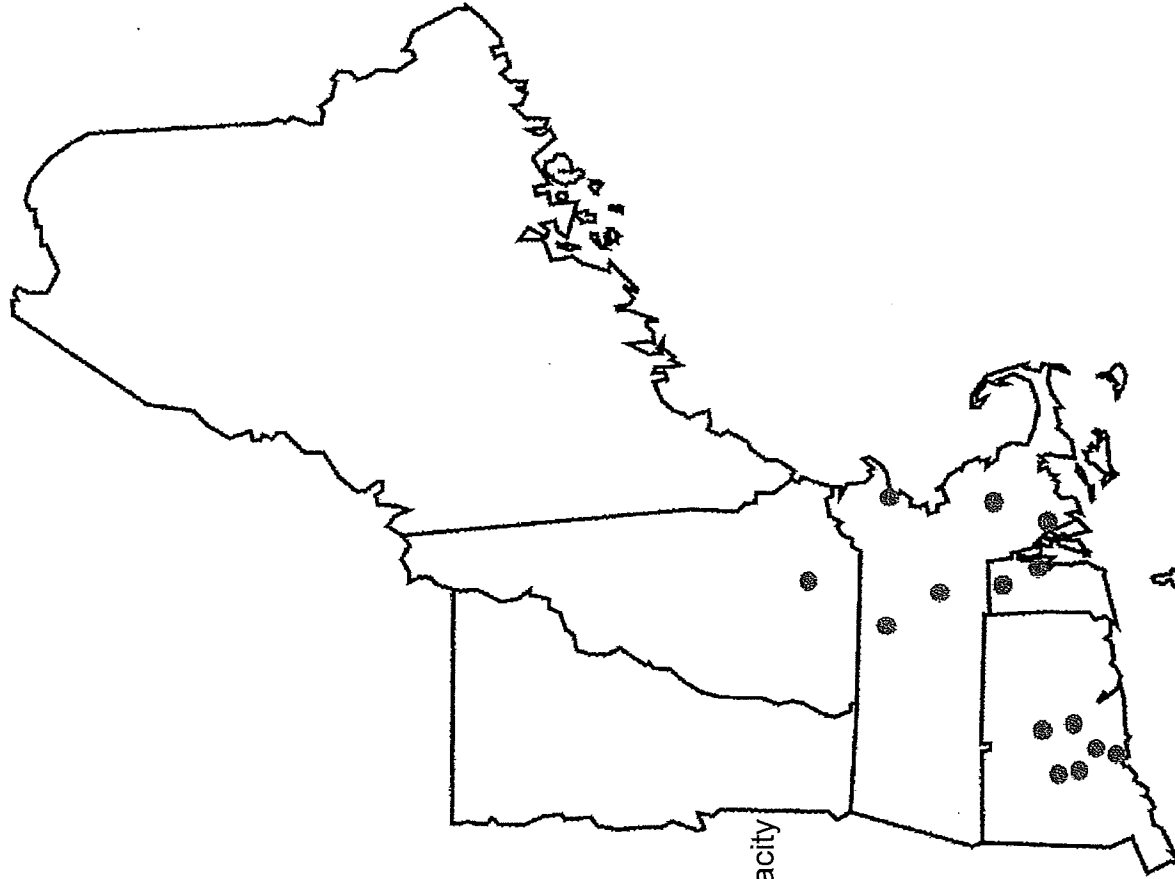
Metropolitan District

Naugatuk - offline

New Haven - liquid

Waterbury - cake, but no capacity

West Haven - offline



Massachusetts

Brockton - local only

Fall River - local only

Fitchburg (closed)

Lynn - local only

Upper Blackstone - liquid

Rhode Island

Cranston - liquid

Woonsocket - liquid / cake

11/12/2015



TOWN OF ENFIELD

May 16, 2016

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Resolution authorizing the Town Manager to enter into an agreement with the LEGO Community Fund US for the Stowe Early Learning Center, KITE, and Family Resource Center Grant

Highlights:

- The Department of Social Services would like to submit an application to the LEGO Community Fund US for July 1, 2015-June 30, 2016.
- The grant would provide \$236,913 for continued funding for the Stowe Family Resource Center, the Stowe Early Learning Center (including the Enfield Child Development Center and Enfield Public Schools), and Key Initiatives to Early Education (KITE.)
- The main goals of the grant are to enhance the Stowe Early Learning Center and Family Resource Center as a community hub for creative play and learning, expand high-quality playful learning opportunities and resources for young children, and engage and support parents as their child's first teacher.
- The Stowe Early Learning Center is a collaboration between the Town of Enfield Social Services Department, the Enfield Public Schools, and Key Initiatives to Early Education (KITE)
- Enfield has been invited to apply for this grant as a result of the relationship that has been developed with the LEGO Community Fund US. We have received funding from LEGO since 2012 when the second Family Resource Center was started.

Budget Impact:

This grant would pay for the salaries for the Stowe Family Resource Center Coordinator, Parent Educator and Administrative Assistant as well as contracted services and program expenses. It would also pay for technology, classroom supplies and professional development for the Enfield Child Development Center. Funds would also be provided for the Enfield Public Schools and KITE's work in the areas of health, early care and education and family engagement.

Recommendation:

That the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Dawn Homer-Bouthiette
Director of Social Services

Attachments:

1. Resolution.

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____.

**Resolution authorizing the Town Manager to enter into an agreement
with the LEGO Community Fund US for the Stowe Early Learning
Center, KITE and Family Resource Center Grant**

RESOLVED, that the Town Manager, Bryan R.H. Chodkowski, is authorized to enter into and amend contractual instruments, subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with the LEGO Community Fund US and to affix the Corporate Seal.

Date Submitted: 05-16-16

Submitted by: Dawn Homer-Bouthiette, Social Services Director



TOWN OF ENFIELD

May 6, 2016

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Adjust the Opening Bid Price on Tax Sale Properties.

Councilors:

Highlights

- Town is scheduled for its Tax sale for May 26th 2016.
- It's anticipated that a number of properties up for sale will not be sold at the opening bid price.
- The properties have taxes owed that are substantially higher than the property value.
- Therefore it would be appropriate that the Town Manager is given the authority to reduce the opening bid price in order to sell as many of these properties as possible.

Budget Impact:

Since we are not likely to collect the full amount due on some of these properties, this will allow us to collect some revenue and, potentially, allow us to collect future taxes.

Recommendation:

I recommend that the Council approve the attached resolution.

Respectfully Submitted,

John A. Wilcox
Acting Finance Director

Attachments:

1. Resolution

**ENFIELD TOWN COUNCIL
RESOLUTION NO. _____**

**Resolution Authorizing the Town Manager to
Adjust the Opening Bid Price on Tax Sale Properties**

WHEREAS, the Town of Enfield has scheduled a tax sale for May 26, 2016; and

WHEREAS, owing to a variety of circumstances, a number of properties subject to such sale have been identified as unlikely to be sold at the opening bid price; and

NOW, THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby authorize Bryan R.H. Chodkowski or his designee to reduce the opening bid price as needed in order to sell such properties.

Date Prepared: May 10, 2016
Prepared by: Town Manager's Office

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Removal of Two Members of the Enfield Beautification Committee

WHEREAS, on October 6, 2014, pursuant to Nomination #2872, the Enfield Town Council appointed Rachel Burnes to be a member of the Enfield Beautification Committee (Committee); and

WHEREAS, on February 16, 2016, pursuant to Nomination #3510, the Enfield Town Council appointed Todd Barsalou to be a member of the Enfield Beautification Committee; and

WHEREAS, neither member has attended any meetings since their respective appointments; and

WHEREAS, numerous phone calls have been made and emails have been sent to each member regarding lack of attendance; and

WHEREAS, on April 18, 2016 letters were mailed to Rachel Burnes and Todd Barsalou requesting their resignations; and

WHEREAS, no response has been received in response to those letters requesting resignation; and

WHEREAS, given the absenteeism of the afore-mentioned members, the committee cannot transact its business in that it cannot gather a quorum;

WHEREAS, there are applicants who wish to be appointed to the Committee.

NOW THEREFORE BE IT RESOLVED, that Rachel Burnes and Todd Brasalou are hereby removed as members of the Enfield Beautification Committee.

Date Prepared: May 10, 2016
Prepared by: Town Manager

May 3, 2016

Term
EXPIRES -
5/31/16

Town Council
Town of Enfield
Enfield, CT

Dear Council Members:

Please accept my letter of resignation
from the Enfield Cultural and Arts
Commission as of June 2016.

It has been my pleasure serving
on this Committee for the past
14 years. My hope is that some of the
events and enthusiasm I have
experienced will continue with
the next group that takes up this
worthy cause.

Thank you for your confidence
in my ability to serve in this
regard.

Sincerely,
Gloria Wallenberg

Hunt, Dawn

From: Rebecca Olesen <rebeccasmediations@gmail.com>
Sent: Wednesday, May 04, 2016 11:39 AM
To: Hunt, Dawn
Subject: Fwd: Revitalization Committee

-----Original Message-----

From: Kassie <kassiehuhtanen@yahoo.com>
To: pbryanton <pbryanton@enfield.org>
Cc: Rebecca Ann Olesen <olesenclan@aol.com>
Sent: Fri, Nov 13, 2015 12:18 pm
Subject: Revitalization Committee

Good Afternoon,

I was recently elected as the Chairperson for Enfield Cultural Arts Commission and given the demands of these responsibilities and proposed programs I will be unable to continue with the Revitalization Committee.

I sincerely appreciate the opportunities this group provided and do hope my departure allows for a new member to continue with your mission.

I also hope that in the future we can forge a partnership that serves benefit both commissions while also serving to impact the residents of Enfield in a positive manner.

Sincerely,
Kassie Huhtanen
26 Wheeler Drive
Enfield, Ct

Sent from my iPhone

RECEIVED
ENFIELD TOWN CLERK
2016 MAY -4 AM 11:55

TERM
EXPIRED
5/31/16.

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 05/04/2016
Name: Evelyn E. (Sam) Dupuis
Address: 13 Rockland Dr, Enfield
Telephone No. (Home): 860-745-3608 (Work): 860-324-3546
Occupation: E-Mail: samdupuis45@outlook.com
Registered Voter: ☒ Yes ☐ No Party Affiliation: Republican

Board, Commission or Agency
Interested in: Culture & Arts Commission

☐ New Appointment ☒ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

President - National Academic Artists Association President - Tobacco Valley Artists Association
Artist/Graphic Designer/Printer

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☒ Yes ☐ No

If so, please state name of Board, Commission or Agency and time served:
Enfield Culture & Arts Commission

If this is a reappointment, please list the number of meetings attended during the last 12 months: 9

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☐ Yes ☒ No

Town of Enfield**Application for Vacancy on Boards, Agencies & Commissions**

Date: 04/24/2016
Name: Deborah Gaskell
Address: 94 South River Street
Telephone No. (Home): 8605733873 (Work): 8605733873
Occupation: Teacher E-Mail: gaskelldeborah@gmail.com
Registered Voter: ☒ Yes ☐ No Party Affiliation: Republican

Board, Commission or Agency Interested in: Enfield Beautification Committee
☒ New Appointment ☐ Reappointment

Please outline your qualifications and how you feel you would contribute to the committee or commission:

Having a long family history in Enfield, growing up here, and now teaching the children who also live in this community help to make me a committed and qualified applicant for meaningful town involvement. Participation on the Beautification Committee will allow me to participate in activities that help to make our residents proud to live here as well. I take my endeavors seriously, and I can assure I will serve on the committee to the best of my capacity. I specifically offer organizational skills, creativity, writing and editing knowledge, and dedication to task. Also, I hope to utilize my involvement with JFK, the school I teach in, as a resource to continue to promote Enfield in a positive light.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? ☒ Yes ☐ No

If so, please state name of Board, Commission or Agency and time served:

I have not served previously on a town committee; however, I am currently serving on various committees at JFK as well as in the Enfield Teachers' Association.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? ☒ Yes ☐ No

McCarthy, Debra

Subject: FW: Tuesday, May 10th, 7:00 pm Beautification Committee Meeting Agenda

From: Elizabeth [<mailto:emydrb@yahoo.com>]

Sent: Friday, May 06, 2016 9:52 AM

To: Zagorodny, Robin <rzagorodny@enfield.org>; Darren Ketchale <ketchaled@aetna.com>; Jennifer Barry <jebarry@baypath.edu>; Kristine Mele <emeley@cox.net>; Roberta Ladd <cladd@cox.net>; Stacy Huot <shuot579@gmail.com>; Timothy Norris <tnorris3535@gmail.com>

Subject: Re: Tuesday, May 10th, 7:00 pm Beautification Committee Meeting Agenda

Please accept my resignation from the Beautification Committee effective immediately. My apologies for the inconvenience. Best of luck to the rest of the committee. Thank you!

Elizabeth Bouley

On Friday, May 6, 2016 9:41 AM, "Zagorodny, Robin" <rzagorodny@enfield.org> wrote:

Hello everyone,

Please find attached the agenda for Tuesday's Meeting being held in the Thompsonville room at 7:00 pm. I look forward to seeing you.

Thank you,

Robin Zagorodny
Administrative Assistant
Town of Enfield Economic Development and Planning
820 Enfield Street, Enfield CT 06082
Telephone: (860) 253-6385
Fax (860) 253-6310
www.enfield-ct.gov



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THE GUIDANCE OFFICE

Desk of Rebecca Olesen

77 Hazard Avenue
Enfield, CT 06082

Mediations, Justice of the Peace
QDROs, Wills, Probate

Email:
rebecca@attorneyoneil.com

Telephone Number
860-741-3056

Facsimile Number
860-745-6268

May 4, 2016

Town Hall
Clerk's Office
820 Enfield St.
Enfield, CT 06082

RE: Opening for Enfield's Revitalization Strategy Committee

To Whom It May Concern:

Please be advised that on January 28th, 2016 after great contemplation, I, Rebecca Olesen, announced my resignation from the Enfield's Revitalization Strategy Committee with an effective date of February 25th, 2016.

I chose to leave the board to dedicate my time to improving our town via other avenues and wanted to ensure there was no conflict of interest.

I greatly enjoyed my time on the committee as a member, Vice Chair and Chairperson.

The committee is charged with developing "a strategy to create a sense of identity of place for Thompsonville. The ERSC works closely with town staff to develop action plans and strategies to recommend to the Town Council for the implementation of various goals and objectives." My sincere hope is that the Town Council and Planning and Zoning Commission will take under greater consideration the recommendations set forth by the committee, especially those concerning the redistricting of Enfield and Thompsonville.

RECEIVED
ENFIELD TOWN CLERK
2016 MAY -4 AM 11:55

The rezoning of Enfield was something that was found time and again by the Enfield Revitalization Strategy Committee to be a vital and time sensitive need for the betterment of the community. During my time served that finding and recommendation was largely dismissed by the very people for whom we were charged with advising.

I remain hopeful that the good work and recommendations set forth by the committee during my time service will be put to good use and that when they are, the Town will greatly benefit from the hard work and dedication of those who served with me.

Thank you for the opportunity to serve on the board. I am, as always, here to assist my town in any manner I can.

Very Sincerely,

A handwritten signature in cursive script, appearing to read "Rebecca Olesen".

Rebecca Olesen

cc:

Bryan R. H. Chodkowski

Peter Bryanton

Debra McCarthy

McCarthy, Debra

From: Chodkowski, Bryan
Sent: Friday, May 13, 2016 11:39 AM
To: McCarthy, Debra
Subject: JFK Pre Referendum Committee

For the agenda,

I would like to appoint Mary Keller and Mark Gahr as Staff to the above referenced committee.

Bryan RH CHodkowski
Town Manager



820 Enfield St.,
Enfield, CT 06082

P. 860-253-6353
F. 860-253-6310

www.enfield-ct.gov